

Approved 11/06/2014

I. CALL TO ORDER at 5:00 pm at the Fremont Highway Shed for Open House. Selectmen were all in attendance with approximately 40 residents and contractors. Brief opening remarks were offered by the Selectmen and then Mark Pitkin surrounded by the Town's employees and winter contractors cut a ribbon to the new building. Refreshments and discussion was shared until approximately 6:00 pm.

Selectmen returned to the Town Hall at approximately 6:15 pm and reconvened the meeting at 6:25 pm in the basement meeting room. Present were Selectmen Brett Hunter, Gene Cordes, and Leon Holmes Sr; Town Administrator Heidi Carlson and Road Agent Mark Pitkin.

Selectmen met with Road Agent Mark Pitkin to discuss the winter maintenance schedule. Pitkin advised that Keith Burleigh has indicated as of this week that he will not be back to plow this winter due to problems with his truck. Pitkin further said that next year the Town will also be down his own (Pitkin's) pickup truck and the K P Electric truck. Pitkin stated that Leon Holmes Sr has bought a six wheeler and is interested in returning to plowing for the Town. Pitkin said there is not a better plow driver out there, and it would work for the Town.

The truck has all of its own gear on it and does not need a plow or sander. This led to discussion about a contract rate as the Town would not own the plow or sander as with all of the other six wheel plow vehicles. Hunter and Cordes said that they wanted to do something fair and equitable, and Pitkin will follow-up with a couple area towns and the State of NH to find out current rates for trucks that have all of their own equipment. The Town could not pay for any maintenance or repair on equipment not owned by the Town. Pitkin will follow-up with the Board next week.

II. ANNOUNCEMENTS

Fremont Trick or Treat will be held tomorrow, October 31, 2014 from 5:00 to 8:00 pm.

Voting setup will begin at 3:30 pm on Monday November 3, 2014 and voting will take place all day at Ellis School on Tuesday November 4, 2014.

Completion of the power washing, painting, and Town Hall entry way work will begin on November 7, 2014 and be done that weekend. The Building Inspector and Town Historian have been advised of this schedule.

Veteran's Open House will take place on Tuesday November 11, 2014 from 5:00 to 7:00 pm at the Town Hall.

III. LIAISON REPORTS

10/28/2014 Zoning Board of Adjustment – Holmes Sr reported that Frank Catapano was approved for well line setbacks within the Spaulding Road extension subdivision; and that Tom Fraser had been approved for reduced setbacks at 99 Louise Lane. There was a review of an apartment over a garage on Whittier Drive that does not presently meet the in-law ordinance as it is not connected to the home, and is proposed as over a garage.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 23 October 2014. Motion was made by Hunter to approve the minutes as written. Cordes seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Cordes moved to accept the unanticipated revenue of \$4,100 for the sale of Tank 5 and to further expend \$4,100 toward the cost of the replacement tank for Tank 1, to be used to keep Tank 1 in serviceable condition. This is as allowed by RSA 31:95-b. Holmes Sr seconded and the vote was approved 3-0.
2. Halloween Party on Friday October 24th was very successful and had a great turnout. A big thank you is offered to Fremont Pizzeria for their donation of eight pizzas for the event.
3. The 250th Committee's Fremont Historical marker sign is due to arrive today. Matthew Thomas has asked the Board to finalize a decision on the sign's location in front of the Town Hall. Placement here will allow for people to pull into the parking lot to read it, and bring additional attention to our historic Town Hall. This is felt to be the safest location so that traffic is not stopping on the roadway, or at the busy intersection at Beede Road and Main Street. After further discussion about the best location out front, Cordes moved to have Carlson and Matthew Thomas make a decision about the location. Hunter seconded and the vote was unanimously approved 3-0.
4. Selectmen reviewed a final draft of the Town Hall Mechanical Engineering design RFP. It was found to be complete and Bob Meade will assist with the questions and tours. He has also made revisions to firm up the final document. The document was approved for posting and distribution.
5. Selectmen discussed employee performance appraisals. The Board's direction to Department Heads Twiss, Butler and Pitkin have been circulated.
6. Selectmen discussed the wage information requested, and scaled down on the employees to be included (permanent part and full time, and seasonal highway and cemetery workers) and not included (elected officials and annual stipend recipients). The Board discussed follow-up information needed for the next Budget Committee meeting including backup for line item 4312940, the wage information, and the working draft of the 2015 Warrant. Selectmen will review the Warrant while working at the polls on Tuesday if time permits. A meeting has been posted for the day.
7. There was discussion about the individual properties in tax deed status. Letters were sent out this week and the Tax Collector is looking into her work for completing the process.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest in the amount of \$24,540.82 for the current week dated 31 October 2014. Motion was made by Cordes to approve the manifest. Holmes Sr seconded and the vote was unanimously approved 3-0.
2. Selectmen reviewed bills and invoices for payment.
3. Selectmen reviewed the folder of incoming correspondence.

4. Parks & Recreation Commission membership – It is reported that a resignation is pending for Parks & Recreation, but it has not yet been received. A new potential member has come forward but cannot be appointed until there is a vacancy.
5. Selectmen reviewed the Recertification RFP for the April 1, 2015 revaluation process. This was put together from the last one the Town did in 2010 and reviewed by Contract Assessor Scott Marsh. Selectmen made additional comments and it will be posted and circulated beginning tomorrow.
6. Carlson reviewed with the Board a marketing proposal for a “Conway 360” program evaluation. The Board did not want to engage the company at this time, primarily due to the software to be installed on workstations.
7. There was brief discussion about the insurance renewals for property liability, workers compensation and health, life and disability. Health, life and disability had low to no increase resulting in some savings in 2015, but WC and property liability have increased. New estimates will be prepared for all, for presentation to the Budget Committee as information. Overall it is felt that the budget does not need to increase but that the descriptions and numbers will be updated.

Selectmen discussed the budget, reviewing the truncated (totals only) spreadsheet to date, and the upcoming end of October detailed budget reporting, to review the budgets and see what funds are left to complete some of the projects needed, such as the balance of the Library roof, and whether they could get done this year and avoid raising additional funds in 2015.

8. Selectmen discussed a request from Sue Cain-Chalifour to place a bench in Mary Lucas’ name at either the ballfields or Library. Mary worked at both Village Market and most recently at Liberty Square Market, and Cain-Chalifour and other coworkers have initiated the effort to place a granite bench in her memory somewhere between the two local establishments. Selectmen suggested that it be placed at the Library and contact will be made with the Trustees.

VIII. NON-PUBLIC SESSION NH RSA 91-A

The next regular Board meeting will be held on Thursday November 6, 2014 at 6:00 pm. Board members Holmes Sr and Cordes will be present the majority of the day during Tuesday’s elections, and the Secretary of State indicated this does not necessarily need to be posted as a meeting. In case the Board will do any budget work, it will be posted.

- IX. ADJOURNMENT** – At 9:15 pm Holmes Sr moved to adjourn the meeting. Hunter seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator